

# Privacy Policy



## Policy - Privacy

Version No	Revision Date	Description of Change	Author	Approved by	Approval Date
1	14/06/2023	Create initial policy	Shane Bauskis	Peter Suchting	14/06/2023

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Attekus ("we", "us", or "our") is committed to protecting the privacy and security of the personal information we collect of our customers and visitors. We acknowledge you have a strong commitment to privacy, and we share that sentiment. This Privacy Policy outlines how we collect, use, disclose, and store personal information in accordance with the Australian Privacy Principles (APPs) as set out in the Privacy Act 1988 (Cth). By accessing our website or using our products and services, you consent to the practices described in this Privacy Policy and agree to abide by it's terms.

## Collection of Personal Information

We may collect personal information from you when you interact with our website, use our products & services, or communicate with us. The types of personal information we may collect include, but are not limited to:

- Name, email address, and contact details
- Company name and job title
- Payment information
- User-generated content
- Technical information (e.g., IP address, device information, and browser type)

## Use of Personal Information

We use the personal information we collect for the following purposes:

Providing and improving our services

- Processing payments and fulfilling orders

- Communicating with you about your account and updates
- Responding to your inquiries and providing customer support
- Analysing and enhancing our website and services
- Complying with legal obligations

## Disclosure of Personal Information

We may disclose your personal information to third parties in the following circumstances:

- Service providers and business partners who assist us in delivering our services
- Law enforcement agencies or government bodies when required by law
- Third parties in the event of a merger, acquisition, or sale of our business
- With your consent or as otherwise authorised by law

If you use our product and services, we may collect information about you and your use of our products and services such as:

- user name and password
- real-time location information
- web browser or account using cookies
- information about the referring URL, your device, including the model and ID of your device, operating system, telephone number and mobile phone network; server log information, IP address, hardware settings, browser type and language, and the date and time of access;

Our products and services may also detect and use your IP address or domain name for internal traffic monitoring and capacity management purposes or to otherwise administer the products and services.

## Sensitive Data

We may also collect sensitive information about you such as information about your health, racial or ethnic origin, religious beliefs and criminal record if you provide your explicit consent or if we are otherwise allowed or required by law.

## Data Security

We take reasonable measures to protect your personal information from unauthorized access, loss, misuse, or alteration. However, please note that no method of transmission over the internet or electronic storage is completely secure.

## Data Retention

We retain your personal information for as long as necessary to fulfill the purposes outlined in this Privacy Policy, unless a longer retention period is required or permitted by law.

## Your Rights and Choices

You have the right to access, correct, or delete your personal information. You may also have the right to restrict or object to certain processing activities. To exercise your rights or make any privacy-related requests, please contact us using the information provided at the end of this Privacy Policy.

## **Third-Party Links and Services**

Our website may contain links to third-party websites or services. We are not responsible for the privacy practices or content of such third parties. We encourage you to review the privacy policies of those third parties before providing any personal information.

## **Updates to this Privacy Policy**

We may update this Privacy Policy from time to time to reflect changes in our information practices. We will notify you of any material changes by posting the updated Privacy Policy on our website or by other means of communication.

## **Contact Us**

If you have any questions, concerns, or requests regarding this Privacy Policy or our privacy practices, please contact us at: [info@attekus.com.au](mailto:info@attekus.com.au)